



**Collaborative for Regional Educational Services and Training
Board of Director's Meeting
5 Branch Street, Methuen, MA 01844**

**AGENDA
Wednesday, November 30, 2016
9:00 -10:30 am**

2016 NOV 17 A 8:33
RECEIVED
TOWN CLERK
METHUEN, MA

- 1. CALL TO ORDER (Chairperson, Steven Stone)**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - a. Action Needed: Approval of meeting minutes from September 28, 2016 meeting
- 4. PUBLIC COMMENT**
- 5. ADVISORY COMMITTEE UPDATES**
 - a. Information Only: Finance Advisory
 - b. Information Only: Personnel Advisory
 - c. Information Only: Facility Advisory
- 6. FINANCE REPORTS**
 - a. Information Only: YTD Aging, Enrollment, and FY16 reports
- 7. PERSONNEL REPORT**
 - a. Action Needed: Staffing Report
- 8. NEW BUSINESS**
 - a. Information Only: FY16 audit
 - b. Information Only: Collections
 - c. Information Only: 2016 USDA Audit
 - d. Information Only: FY16 Actuarial Report
- 9. OLD BUSINESS**
 - a. Action Needed: HR Policy Manual
- 10. EXECUTIVE SESSION**
 - a. Approval of Minutes
 - b. Personnel Matters
 - c. Strategy